



**Village of Cambridge  
PUBLIC WORKS COMMITTEE  
Wednesday, January 26, 2022, 6:30 p.m.  
Amundson Community Center, Community Room  
200 Spring Street**

***Due to the increase in COVIC 19 cases in Dane County, we are returning to Virtual Meetings. You will be able to join the meeting any time after 6:20 p.m. Members of the Village Board and the public may attend by:***

Join the online meeting: <https://join.freeconferencecall.com/cbrynwood>  
Online meeting ID: cbrynwood  
Access Code: 7002706  
Dial-in number: 602-580-9264

**Agenda**

- 1. Call to order/Roll Call**
- 2. Proof of Posting**
- 3. Approval of Minutes**
  - a. Approval of Public Works Minutes: December 7, 2021
- 4. Public Appearances/Citizen Input**
- 5. Unfinished Business:**
  - a. Discussion and Possible Action Regarding Tree Ordinances
  - b. Discussion and Possible Action Regarding Tree Planting and Maintenance Policy
  - c. Update on Bird City
  - d. Update on Suggestions from Last Meeting
  - e. Director of Public Works Position
- 6. New Business:**
  - a. Request for Cell Phones and Email Addresses for all Public Works Employees: Requested by Public Works Director Breunig
  - b. Request for Ordinance Change to Prohibit Personal Vehicles in Village Shop: Requested by Public Works Director Breunig
  - c. Request to Investigate Possible Vehicle Wheel Tax: Requested by Public Works Director Breunig
- 7. Update/Other Items for Future Consideration:**
- 8. Adjournment**

Persons needing special accommodations should call 423-3712 at least 24 hours prior to the meeting.  
A quorum of the Village Board will attend this meeting for the purpose of gathering information relevant to their responsibilities as Village Trustees.  
Recommendation by the joint committee will be made to be acted upon by the Village Board at a regular meeting.  
More specific information about agenda items may be obtained by calling 423-371

Lisa Moen, Village Clerk/Treasurer/Administrator

Village of Cambridge  
PUBLIC WORKS COMMITTEE  
Tuesday, December 7, 2021, ~~6:30 p.m.~~ 7:00 p.m.  
Amundson Community Center, Community Room  
200 Spring Street

*THIS IS AN IN-PERSON MEETING. DUE TO INCREASE CASES OF COVID 19 AND ITS VARIANTS, DANE COUNTY HAS REINSTATED A MASK MANDATE SO MASKS WILL BE REQUIRED AT THE MEETING. THE MEETING ROOM WILL BE SET UP FOR SOCIAL DISTANCING. THANK YOU!*

**MINUTES**

1. **Call to order/Roll Call: Public Works Committee** Trustee Galler called the meeting to order at 7:00 p.m.  
Members present: Trustees Rose and Galler. Excused: Trustee Wittwer.  
Others present: Lisa Moen, Administrator; Chrissie Brynwood, Treasurer; President Mark McNally; Public Works Director Kris Breunig; Chuck Franklin.

2. **Proof of Posting** The Agenda was posted in the upper and lower levels of the Amundson Community Center, Cambridge Post Office, Hometown Bank and the Village Website.

3. **Approval of Minutes**

- a. Approval of Joint Public Works and Personnel Committee Minutes: October 20, 2021

*Trustee Rose made a motion to approve the minutes from October 20, 2021, seconded by Trustee Galler. Motion carried.*

4. **Public Appearances/Citizen Input**-Chuck Franklin stated that the board is doing a great job.

5. **Unfinished Business:** None

6. **New Business:**

- a. **Tree Protection Specifications:** Village Forrester Jay Weiss gave a presentation to the board in regard to trees that 175 species of trees are in the Village of Cambridge. Most diverse out of most municipalities in Wisconsin. Also explained that trees are damaged in the village. He presented pictures of damage to trees and explained the reasons 1. Lawn mowers and string trimmers hit the trees and allow for diseases to set in. 2. Damage to trees by improper pruning by village residents. 3. Street projects with cement contractors washing out their gear into the terraces. 4. Dirty backfill- from contractors/owners not cleaning up after construction projects. 5. When sidewalks/driveways are being installed roots are being cut and damages the trees and eventually kills them. 5. Village trees are disappearing. 40 trees in the last 15 years. Possibly from residents that think the trees in the terraces belong to them and dig them up and replant them on their property. Trustee Galler explained that the residents need to be educated on these issues. Make them feel more empowered to be able to understand these issues. Suggested to place a notice in the upcoming tax bills that are being sent to residents regarding trees in the village.
  - b. **Loader Roll out-** Director Breunig stated employee Derek Schroedl has done extensive research on replacing the 2017 New Holland loader. He found that Brooks Tractor has the best roll out plan for the village in replacing the loader. Initial purchase price is \$61,300 then to roll out a new loader every other year, the cost to the village would be \$6,000 to the Village of Cambridge. With certain



restrictions applying. Director Breunig stated that the new loader would come with all the utensils needed.

*Trustee Galler made a motion to bring this purchase of the John Deere Compact Wheel Loader quote to the Village Board for consideration, seconded by Trustee Rose. Motion carried.*

- c. Mule Roll out- Director Breunig stated they have only found a Gucci model of a mule which would be too much. They are needing more time for research further and would bring this to the next meeting with more information.
- d. Foundation Grant Request:
  - i. Pole Shed for Yard Waste Site Director Breunig stated that he would like to as the foundation for funds to erect a pole shed out at the yard waste site. As of now there is a semi-trailer that is used to store holiday decorations and is leaking very badly. Pole shed would be able to store holiday decorations as well as the woodchipper and leaf vacuum.
  - ii. Siding and gutters for Well #2 Director Breunig stated that the Well station #2 needs repairs. The gutters are leaking, and the siding is peeling. He requests that it be addressed and does not want the color mauve.

*Trustee Galler made a motion to bring the issue with the siding and gutters for Well #2 to the village board for consideration, seconded by Trustee Rose. Motion carried.*

- e. Bird City USA Director Breunig shared an application with the board and stated that the Village of Cambridge would be a perfect fit for belonging to Bird City Wisconsin.

*Trustee Galler made a motion to recommend to the village board that they complete the application and file for being Bird City Wisconsin as soon as possible, seconded by Trustee Rose.*

## **7. Update/Other Items for Future Consideration:**

- a. Tree Ordinances from previous meeting in June as well as and changes to date. The replacement of the mule equipment. Trustee Galler commented on the reciprocity of the borrowing/loaning out of the village equipment. Administrator Moen stated Treasurer Brynwood had drafted up an agreement and had it reviewed by Attorney Behling. Would like to investigate the ability to use ARPA funds to replace sidewalks along Main Street.

## **8. Adjournment-** Trustee Galler adjourned the meeting at 9:55pm

Persons needing special accommodations should call 423-3712 at least 24 hours prior to the meeting.

A quorum of the Village Board will attend this meeting for the purpose of gathering information relevant to their responsibilities as Village Trustees. Recommendation by the joint committee will be made to be acted upon by the Village Board at a regular meeting.

More specific information about agenda items may be obtained by calling 423-371

Chrissie Brynwood, Treasurer

## Chapter 12.52 - TREES AND SHRUBS

### Sections:

- **12.52.010 - Purpose—Applicability.**

A. Intent and Purpose. It is the policy of the village to regulate and establish policy for the control of planting, removal, maintenance and protection of trees and shrubs in or upon all public areas and terrace areas of the village to eliminate and guard against dangerous conditions which may result in injury to persons using the streets, alleys, sidewalks or other public areas; to promote and enhance the beauty and general welfare of the village; to prohibit the undesirable and unsafe planting, removal, treatment and maintenance of trees and shrubs located in public areas; and to guard all trees and shrubs both public and private within the village against the spread of disease, insects or pests.

B. Application. The provisions of this chapter shall apply to trees and shrubs growing or hereafter planted in or upon public areas and terrace areas and also to all trees and shrubs growing or to be planted in or upon any private premises which shall threaten the life, health, safety or welfare of the public or of any public areas.

C. Due to the complex nature and often conflicting interrelationships between living plants such as trees, shrubs and turf; and public improvements such as streets, sidewalks and underground facilities; it is recognized that there is a need to manage both plants and improvements in a manner that will minimize conflict and maximize the benefits to be realized from each.

D. Therefore, it is declared to be the intent of the village that there shall exist at all times a policy of open communication and coordination between the various departments and divisions of village government regarding the management, installation and maintenance of the plants or improvements for which they are each responsible.

*(Ord. 2004-02 § 4 (part); prior code § 6-4-1)*

- **12.52.020 - Adoption of state statutes.**

Sections 27.09 and 86.03, Wis. Stats., are adopted and incorporated herein by reference.

- **12.52.030 - Definitions.**

Whenever the following words or terms are used in this chapter, they shall be construed to have the following meanings:

"Boulevard or terrace area" means the land located in the right-of-way between the normal location of the street curbing and sidewalk. Where there is no sidewalk, the area located in the right-of-way is meant to be a boulevard for the purpose of this chapter. "Boulevard" shall have the same meaning as "terrace." Where there are only sidewalks, the area located within the right-of-way from the curb is the boulevard area under this chapter.

"Evergreen tree" means any woody plant normally having one stem or trunk and bearing foliage in the form of needles and crowns which extend from ground level throughout its entire height.

"Forester" means the person or village employee designated by the village board as authorized to carry out provisions of this chapter.

"Major alteration" means trimming a tree beyond necessary trimming to comply with this chapter.

"Person" means person, firm, association or corporation.

"Public areas" means and includes all public parks and other lands owned, controlled or leased by the village except the terrace areas.

"Public trees and shrubs" means all trees and shrubs located or to be planted in or upon public areas.

"Shrubs" means any woody vegetation or a woody plant having multiple stems and bearing foliage from the ground up.

"Street tree" means any public tree presently or hereafter located in the public right-of-way between the curb and public sidewalk, or between the curbs of a median strip, or in the equivalent right-of-way location with respect to future curb, sidewalk or median strips where such curbs or sidewalk are not yet installed.

"Topping," also known as heading, hatracking, dehorning or rounding over, means the cutting of large diameter branches at a point between lateral shoots thereby leaving stubs, and resulting in substantial size reduction and destruction of the natural form and shape of a mature tree.



"Tree" means any woody plant, normally having one stem or trunk bearing its foliage or crown well above ground level. "Tree protection zone" means a zone of protected space surrounding any public tree extending from the topmost branch or leader downward to a distance of thirty-six (36) inches below the surrounding ground surface level. The "protected root zone" is the zone from the center of the tree and running along the ground in all directions equal to 1.5 times the height of the tree. The radial dimension from the center of the tree to the outermost horizontal limit of the zone is determined by the diameter of the tree as measured at four and one-half feet above ground surface level, and is further defined in the Forestry Specifications for Construction on Public Lands as adopted in this chapter.

"Village" means the village of Cambridge, Wisconsin.

(Ord. 2004-02 § 4 (part); prior code § 6-4-2)

#### 12.52.040 - Authority of village forester to enter private premises.

A. The village board may designate a municipal employee or citizen to perform the duties of forester under Chapter 27, Wis. Stats., and may authorize such forester to perform the duties and exercise the powers imposed on the village board by this chapter. The village forester shall annually be appointed by the village president, subject to board confirmation, at the board's organizational meetings. **The village forester will work in cooperation of the director of public works.**

B. The village forester, **director of public works**, or his or her authorized representative may enter upon private premises at all reasonable times for the purpose of examining any tree or shrub located upon or over such premises and carrying out any of the provisions of this chapter.

C. Authority to Remove Public Trees and Shrubs. The village forester, **or director of public works**, shall have the authority to plant, remove, maintain, and protect all public trees and shrubs or cause such work to be done as may be necessary to preserve the beauty of public areas, and to protect life and property.

~~D. Qualifications. The village forester will pass the International Society of Arboriculture's Certified Arborist examination within one year of being designated village forester.~~

(Ord. 2004-02 § 4 (part); prior code § 6-4-3)

#### 12.52.050 - Interference with village forester prohibited.

No person shall interfere with the village forester, **director of public works**, or his or her authorized representative while they are engaged in carrying out any work or activities authorized by this chapter, **and approved by the village board or the director of public work.**

(Prior code § 6-4-4)

- **12.52.060 - Abatement of tree disease nuisances.**

A. Dutch Elm and Other Tree Diseases a Public Nuisance. Whereas the village board has determined that there are many trees growing on public and private premises within the village, the loss of which would substantially depreciate the value of public and private property, impair the use and enjoyment of public and private premises and erode the tax base of the village, and that the health and life of such trees is threatened by fatal diseases such as Dutch elm disease, which is spread by the elm bark beetles *Scolytus multistriatus* (Eichb.) or *Hylurgopinus rufipes* (Marsh.), the village board declares its intention to control and prevent the spread of such disease and the insect pests and vectors which carry such diseases and specifically declares Dutch elm disease and the elm bark beetles which carry such disease to be public nuisances.

B. Definitions. As used in this section, unless otherwise clearly indicated by the context:

1. "Public nuisance" in this section means:

- a. Fatal or deleterious tree diseases;
- b. Elm bark beetles *Scolytus multistriatus* (Eichb.) or *Hylurgopinus rufipes* (Marsh.); Dutch elm disease;
- c. Any living or standing elm tree or part thereof infected with the Dutch elm disease fungus or in a weakened condition which harbors any of the elm bark beetles, *Scolytus multistriatus* (Eichb.) or *Hylurgopinus rufipes* (Marsh.);



- d. Any dead elm tree or part thereof, including logs, branches, stumps, firewood or other elm material from which the bark has not been removed and burned or sprayed with an effective elm bark beetle destroying concentrate;
- e. Any other deleterious or fatal tree disease;
- f. Any tree or part thereof which by reason of its condition and location is hazardous or dangerous to persons and property using or upon any public street, sidewalk, alley, park or other public or private place, including the terrace strip between curb and lot line;
- g. Any tree or part thereof which is infested by the eastern tent caterpillar, defoliating larvae or pest;
- h. Any dead tree;
- i. Any living or standing oak tree or part thereof infected with the oak wilt disease fungus. (*ceratocystis fagacearum*), and any dead oak tree or part thereof, including logs, branches, stumps, firewood or other oak material from which the bark has not been removed.

C. Inspection.

1. The property owner abutting the terrace area in which a tree is located shall inspect or cause to inspect all trees, thereupon, to determine whether any public nuisance exists. The property owner shall also inspect all trees located on his or her property boundary to also insure no public nuisance exists as defined in this chapter.
2. The village forester ,or director of public works, shall inspect or cause to inspect all premises and places defined as a public area to determine whether any public nuisance exists therein. He or she shall also inspect or cause to inspect trees on terrace areas or private property when a complaint has been registered.
3. The forester, or director of public works, shall authorize inspections when necessary to determine the existence of tree diseases or harboring insects in any tree. The person inspecting such tree shall remove or cut specimens from the tree in such manner as to avoid fatal injury thereto and deliver such specimens to the forester who shall forward them to the appropriate state agency for analysis to determine the presence of such nuisance.

D. Abatement of Other Tree Nuisances—Duty of Forester or Director of Public Works.

1. When a tree on private property becomes a nuisance by an act of nature or due to a weakened condition and poses an immediate risk or dangerous condition to persons and property using or upon any street, sidewalk, alley, park or other public place, the forester, or director of public works, shall order the immediate removal or abatement of risk by pruning of such a tree risk to allow for a safe condition. The cost of removal of such tree to a safe condition from public property shall be charged to the property owner. The tree will only be removed enough to provide for safety whereupon the property owner will be responsible for the completion of the full removal.
2. The forester, or director of public works, shall order, direct, supervise and control the abatement of public nuisances as defined in this section by spraying, injecting, removal, pruning, burning or by other means which he or she determines to be necessary to prevent as fully as possible the spread of Dutch elm disease fungus, other deleterious tree diseases or the insect pests or vectors known to carry such diseases.
3. Whenever the forester, or director of public works, after inspection or examination shall determine that a public nuisance as herein defined exists on public property in the village, he or she shall immediately abate or cause the abatement of such public nuisance in such manner as to destroy or prevent as fully as possible the spread of deleterious tree diseases, or the insect pests or vectors known to carry such disease.
4. a. When the forester, or director of public works, shall determines with reasonable certainty that a public nuisance exists upon private premises, he or she shall immediately serve or cause to be served personally or by registered mail upon the owner of such property, if he or she can be found, a written notice of the existence of such nuisance. If the owner cannot be found, such notice shall be given by publication in a newspaper of general circulation in the village. The notice shall have a time and place for a hearing, not less than fourteen (14) days after service of such notice, on the abatement action to be taken. Such notice shall describe the nuisance and recommend procedures of its abatement and shall further state that the owner shall abate the nuisance in the manner specified in the notice, or shall appear in the manner according to Section [12.52.120](#) of this chapter at a hearing before the tree board to show that such nuisance does not exist or does not endanger the health of trees in the village.
  - b. If after conducting a hearing held pursuant to this subsection it shall be determined by the tree board that a public nuisance exists, it shall forthwith order the immediate abatement thereof. Unless the property owner abates the nuisance as directed or files an appeal with the village board within seven days



after such hearing, the forester, or director of public works, shall proceed to abate the nuisance and cause the cost thereof to be charged against the property in accordance with the procedures provided in this section. The forester may extend the time allowed the property owner for abatement work but not to exceed ten (10) additional days. The village board shall hear such appeal within thirty (30) days of receipt of the written notice of the appeal. After such hearing, the village board may reverse, affirm or modify the order or determination appealed from, and the grounds for its decision in writing. The village board shall by letter, notify the party appealing the order or determination of its decision within ten (10) days after the hearing has been concluded. The village board must file its decision with the village administrator/clerk/treasurer.

5. Removal or Pruning of Oak Trees Prohibited. No person, firm or corporation shall remove, trim or prune any oak tree or portion thereof between April 15th and October 15th without first securing the written permission of the village forester, or director of public works.

E. Spraying.

1. Whenever the forester, or director of public works, shall determines that any tree or part thereof is infected with a deleterious or fatal tree disease or is in a weakened condition or harbors elm bark beetles, he or she may cause, all trees within a one thousand (1,000) foot radius thereto to be sprayed with an effective disease destroying concentrate or other insecticide, following prior authorization by the village board.

2. In order to facilitate the work and minimize the inconvenience to the public of any spraying operations conducted under this section, the forester, or director of public works, shall cause to be given advance public notice of such operations by newspaper, radio, television, public service announcements or other effective means and shall also cause the posting of appropriate warning notices in the areas and along the streets where trees are to be sprayed at least twenty-four (24) hours in advance of spraying. When any residue or concentrate from municipal spraying operations can be expected to be deposited on any public street, the forester shall also notify the director of public works who shall take all necessary steps to make and enforce temporary parking and traffic regulations on such streets as conditions require. Temporary "no parking" notices shall be posted in each block of any affected street at least twenty-four (24) hours in advance of spraying operations.

3. When appropriate warning notices and temporary "no parking" notices have been given and posted in accordance with subsection B of this section, the village shall not allow any claim for damages to any vehicle caused by such spraying operations.

4. When trees on private property are to be sprayed, the forester, or director of public works, shall notify the owner of such property and proceed in accordance with the requirements of subsection (D)(4) of this section. (Ord. 2004-02 § 4 (part); prior code § 6-4-5)

• **12.52.070 - Assessment of costs of abatement.**

A. Public Premises. The entire cost of abating any public nuisance or spraying any elm tree, or part thereof, when done at the direction of the forester, or director of public works, shall be borne by the village as to any growth, tree or shrub located upon property owned by the village. The abating of a public nuisance or spraying elm trees or elm wood located upon a terraced strip between the lot line and the curb shall be considered private property.

B. Private Premises. The cost of abating a public nuisance or spraying diseased trees located on private premises when done at the direction and under the supervision of the forester, or director of public works, shall be assessed to the property on which such nuisance, tree or wood is located as follows:

1. The forester, or director of public works, shall keep a strict account of the cost of such work or spraying and the amount chargeable to each lot or parcel and shall report such work, charges, description of lands to which charged and names and addresses of the owners of such lands to the village board on or before October 15th of each year.

2. Upon receiving the forester's, or director of public works', report, the village board, or a designated standing committee thereof, shall hold a public hearing on such proposed charges, giving at least fourteen (14) days' advance notice of the time, place and purpose of such hearing to interested persons by publication in a newspaper of general circulation in the municipality and by mail to the owner of each property proposed to be charged. Each property owner shall be notified of the amount proposed to be assessed against his or her premises and the work for which such charge is being made.



3. After such hearing, the village board, or a designated standing committee thereof, shall affirm, modify and affirm or disapprove such assessments by resolution and shall cause a copy thereof to be published. Upon adoption and publication of such resolution, assessments made thereby shall be deemed final.
  4. The village administrator/clerk/treasurer shall mail notice of the amount of such final assessment to each owner of property assessed at his or her last-known address, stating that, unless paid within thirty (30) days of the date of the notice, such assessment will be entered on the tax roll as a tax against the property, and all proceedings in relation to the collection, return and sale of property for delinquent real estate taxes shall apply to such assessment.
  5. The village declares that, in making assessments under this section, it is acting under its police power, and no damages shall be awarded to any owner for the destruction of any diseased or infested tree or wood or part thereof.
- (Ord. 2003-03 § 4 (part); Ord. 2-3-3 (part), 2002; prior code § 6-4-6)*

#### **12.52.080 - Planting of trees and shrubs.**

- A. Purpose. The village board states its determination that the planting, care and protection of the trees within the village is desirable for the purposes of beauty, shade, comfort, noise abatement and economic betterment, and encourages all persons to assist in a program of tree planting, care and protection.
- B. Tree Planting Program. The village forester shall recommend to the village board a program for tree planting, care and protection for public parks. The board shall also encourage the planting, care and protection of trees and shrubs on private premises within the village.
- C. Cottonwood and Box Elder Trees Prohibited. No person shall plant within the village any female tree of the species *Populus Deltoides*, commonly called the "cottonwood," or any tree commonly called the seed-bearing box elder *Acer Negundo*, which may now or hereafter become infested with box elder bugs, and such trees are declared a nuisance. Any person planting any such trees on his or her premises shall cause the same to be removed. If any owner shall fail to remove any such tree within thirty (30) days after receiving written notice from the village forester, the village shall cause the removal of such tree and report the full cost thereof to the village administrator/clerk/treasurer who shall place such charge upon the next tax roll as a special charge against the premises.
- ~~D. Planting of Certain Trees Restricted. No person shall hereafter plant any black locust, Chinese elm, white poplar, weeping willow, evergreen, Lombardy poplar or any fruit or nut tree in or upon any public street, parkway, terrace or other public place within the village unless he or she shall first secure written permission from the village forester, who shall not approve any such planting if, in his or her opinion, the tree will constitute a nuisance to the public or adjoining property owners or interfere with the safety of the public or the operation of any sewer or water system. The village forester shall cause the removal of any tree planted in violation of this subsection.~~
- E-D. Planting.
  1. a. All new street trees must be selected from a list of approved trees compiled by the village forester, ~~or director of public works~~. No other species may be planted without the written approval of the village forester, ~~or director of public works~~. New trees must be single stemmed with a minimum diameter of one and one-fourth inches measured at six inches above ground level.
  - b. The tree shall be planted in a well-prepared hole at the same depth as it was originally growing. All trees less than twelve (12) feet high shall be staked. All trees twelve (12) feet or more in height shall be supported by guy wires in such a way as not to injure the bark. Support shall be removed after one year from date of planting.
  - c. The tree shall be kept well watered and mulched or cultivated in a two-foot diameter around its base to conserve moisture and as a protection from lawn mower damage.
  - d. The good health of all trees planted hereunder shall be guaranteed for one year by the applicant, after which time such trees shall become the property of the village.
  - e. All boulevard trees and trees in public areas shall be planted according to the tree planting standards **contained in a tree planting and maintenance policy approved by the Village Board.** ~~developed by the village forester and the director of public works, and in accordance with village ordinances.~~ All trees shall meet standards set by the American Nursery Association.
  - ~~5- f.~~ f. The property owner has the responsibility to locate underground utilities before digging.



~~G. g.~~ Evergreen trees shall not be planted in a terrace area.

~~F. E.~~ Unlawfully Planted Trees. Trees, plants or shrubs planted within any terrace or planting easement without the authorization and approval of the forester, ~~or director of public works~~, may be removed. The forester, ~~or director of public works~~, shall notify the abutting owner in writing, listing the unlawfully planted trees, plants or shrubs, ordering their removal, and establishing a reasonable time within which such removal shall be accomplished. In the event that removal is not to be accomplished within the time specified, the village may remove such trees, plants or shrubs and assess the costs thereof to the owner.

~~G. F.~~ Frames. Any person, adjacent to whose land any shade or ornamental tree or shrub is growing in any street, may, for the propose of protecting such tree or shrub, surround the same with a suitable box or frame for protection, but all such work shall be performed under the supervision and direction of the village forester.

~~H. G.~~ ~~Permit~~ Prior Authorization Required. No person shall plant or remove or do major alterations as determined by the forester, ~~or director of public works~~, on a tree or shrub in the public right-of-way terrace area or cause such act to be done by others without first obtaining a ~~written permit prior authorization~~ for such work from the village forester, ~~or director of public works~~, as herein provided.

1. ~~Permit~~ Prior Authorization Exemptions. No ~~permit~~ authorization shall be required to cultivate, fertilize, water trees or shrubs or for work by village personnel on public areas. No ~~permit~~ authorization is necessary to plant trees inside the property line on private property.

2. ~~Permit~~ Prior Authorization Requirements and Conditions. The village forester, ~~or director of public works~~, may refuse ~~a tree planting permit to authorize a tree planting~~ on a terrace area if the tree type or location will interfere with the safety, health and welfare of the public, location utilities, public sidewalk, driveways and street lights, general character of the area in which the tree or shrub is located or proposed to be located, type of soil, characteristics and physiological need of the genus, species and variety of tree or shrub.

3. ~~Permit Form~~ Authorization—Expiration—Inspection. ~~Every permit shall be issued by the village forester on a standard form and shall include a description of the work to be done and~~ Authorization shall be provided in written form and shall specify the genus, species and variety, size, nursery grade and location of trees and shrubs to be planted. Any work under such permit must be performed in strict accordance with the terms thereof and the provision of this chapter. Trees prohibited from being planted on terrace areas shall include

#### PROHIBITED STREET TREE SPECIES:

Aspen  
Box Elder  
Cottonwood  
Elm, Siberian  
Maple, Amur  
Maple, Silver  
Mulberry, White  
Pear, Callery  
Poplar (all)  
Princess Tree  
Tree of Heaven  
Willow (all)

#### PROHIBITED STREET TREE TYPES:

Evergreens  
Multiple Stem Trees  
Nut Trees  
Fruit Trees

~~but not be limited to silver maple, box elder, birch, willow, poplar, catalpa, horse chestnut or evergreens.~~ ~~Permits~~ Authorization issued under this section shall expire six months after date of

issuance. There will be no charge for this ~~permit~~ Authorization.

4. Prohibited Activity. No person shall trim, prune, alter or remove a tree or shrub in the public right-of-way terrace area or cause such act to be done by ~~others without prior authorization from the village forester or the director of public works.~~



5. Public Utilities. Whenever ~~a permit~~ authorization is issued under this section to a public utility to remove, trim, prune, cut, disturb, alter or do surgery on any public tree or shrub, the village forester, ~~or the director of public works~~, shall limit the work to be done to the actual necessities of the utility and may assign an inspector to supervise the work done ~~under the provisions of the permit~~. The expense of such inspection of supervision shall be charged to the utility at the village's actual cost.  
(Ord. 2004-02 § 4 (part); Ord. 2003-03 § 4 (part); Ord. 2-3-3 (part), 2002; prior code § 6-4-7)

- **12.52.090 - Pruning.**

- A. Any person growing a tree, plant or shrub on any private property abutting on public streets or public places shall:
1. Prune them so as not to be a risk to persons using the streets or to interfere with the proper lighting of the streets;
  2. Treat or remove any tree, plant or shrub which the village forester shall determine is diseased or insect-ridden or a hazard to persons using the streets;
  3. Remove and refrain from planting any tree, plant or shrub designated by the State Department of Agriculture and published in its regulations to be a host or carrier of a dangerous plant disease or insect pest.
- B. Owners of any property may arrange to have any tree, plant or shrub sprayed, pruned or removed by the village and pay for such service at the rates established by the village board.
- C. Obstruction of Signs, Signals, Travel. All trees and shrubs located upon any public way or upon any private premises adjacent to the public way shall be kept pruned so that the lowest projecting branches provide a clearance height of not less than sixteen (16) feet above the travel portion of a public street, and not less than eight feet above the public sidewalk. The village forester may waive the provisions of this section for newly planted or naturally low-profile trees if he or she determines that they do not interfere with public travel, obstruct the light of any street light, obstruct the view of any traffic sign or signal, or endanger public safety.
- D. The necessity of the pruning may be determined by the village forester, ~~or the director of public works~~.
- E. Clearance from sidewalk to lower branches shall not be less than seven feet. All trees standing upon private property in the village, the branches of which extend over the line of the street, shall be trimmed so that no branch shall grow or hang over the line of the sidewalk lower than seven feet above the level of the sidewalk. No tree shall be permitted to grow in such a manner as to obstruct the proper diffusion of light from any public lamp.
- F. Trimming or pruning of more than two-thirds of the crown shall be considered to be a major alteration and shall require authorization from the village forester ~~or the director of public works~~.

(Ord. 2004-02 § 4 (part); prior code § 6-4-8)

**12.52.100 - Trees and shrubbery obstructing view at intersection or view of traffic signs.**

- A. Notwithstanding any other provision of this chapter, no person shall maintain, plant or permit to remain on any private or public premises situated at the intersection of two or more streets or alleys in the village any hedge, tree, shrub or other growth which may obstruct the view of the operator of any motor vehicle or pedestrian approaching such intersection.
- B. It is unlawful for any person to plant, cause to grow, allow to grow or maintain any trees, bushes, shrubbery or vegetation of any kind which is an obstruction to the clear and complete vision of any traffic sign or driveway approach to a street in the village. It shall be the duty of every owner of such tree, bush, shrubbery or vegetation to remove such obstruction.
- C. Any shrub, tree or other plant which obstructs the view at an intersection or the view of a traffic sign shall be deemed to be dangerous to public travel and the village forester may order, by written notice, the owner or occupant of any private place or premises on which there stands a tree or shrub which unreasonably interferes with or encroaches upon the street or sidewalk, to take such steps as are necessary to remove such interference. If such owner or occupant fails, within ten (10) days of receipt of notice, to take such necessary steps, the village forester and/or other village employees shall order the village employees to remove the interference. The cost of removing the interference shall be levied and collected as a special tax upon the property upon which or in front of which such tree or shrub stands.
- D. Any person who is an owner or occupant or firm or corporation failing to obey the written notice of the village forester as specified in subsection C of this section shall, upon conviction thereof, be subject to a forfeiture as established in Section 1.16.010 of this code.

(Prior code § 6-4-9)



- **12.52.110 - Dangerous, obstructive and infected trees.**

A. Property Owner—Removal Required. Any tree or part thereof, whether alive or dead, which the village forester, or the director of public works, shall find to be infected, hazardous or a nuisance so as to endanger the public or other trees, plants or shrubs growing within the village, or to be injurious to sewers, sidewalks or other public improvements whether growing upon public or private premises, shall be removed, trimmed or treated by the owner of the property upon or adjacent to which such tree or part thereof is located. He or she shall immediately serve or cause to be served personally or by registered mail upon the owner of such property, if he or she can be found, a written notice to remedy the situation. If the owner cannot be found, such notice shall be given by publication in a newspaper of general circulation in the village. Such notice shall specifically state the period of time within which the action must be taken, which shall be within not less than twenty-four (24) hours nor more than fourteen (14) days as determined by the village forester on the basis of the seriousness of the condition of the tree or danger to the public. The owner may appeal the order according to the procedure described in Section [12.52.060](#)(D) of this chapter. If the owner shall fail to remove, treat or trim such tree within the specified time, or in the event of an emergency or immediate danger situation, the village forester shall cause the tree to be removed, treated or trimmed and shall report the full cost thereof to the village administrator/clerk/ treasurer, who shall thereupon enter such cost as a special charge against the property.

B. Removal Standards. In cutting down trees located in public and terrace areas, the tree must be removed and the root stump grubbed out, or ground out to a depth of at least six inches below grade. All wood and debris must be removed from the street prior to the end of each working day and all holes shall be filled to normal grade level with topsoil within forty-eight (48) hours.

C. Private Removal. No person, firm, organization, or corporation shall plant, injure, trim, remove, or destroy any tree or shrub located in or upon any terrace or public place until ~~a permit shall have prior authorization~~ has been issued by the village forester, or the director of public works. Such ~~permit authorization~~ shall be issued only when the removal, trimming or cutting of the tree or shrub is necessary, as determined by the village forester, or the director of public works, because of disease, damage, risky condition, and/or location, or its location is such that substantial detriment is done to the property abutting the same. Such ~~permit authorization~~ shall expressly state the premises upon which the tree stands and the location of the tree thereon.

*(Ord. 2004-02 § 4 (part))*

- **12.52.120 - Prohibited acts.**

A. Damage to Public Trees. No person shall, without the consent of the owner in the case of a private tree or shrub, or without ~~written permits~~ prior authorization from the village forester, or the director of public works, in the case of a terrace-area tree, public tree or shrub, perform or cause to be performed by others any of the following acts:

1. Break, injure, mutilate, deface, kill or destroy any tree or shrub or permit any fire to burn where it will injure any tree or shrub;
2. Permit any toxic chemical, gas, smoke, oil or other injurious substance to seep, drain or be emptied upon or about any tree or shrub or place cement or other solid substance around the base of the same;
3. Remove any guard, stake or other device or material intended for the protection of a public tree or shrub, or close or obstruct any open space about the base of a public tree or shrub designed to permit access of air, water and fertilizer;
4. Attach any sign, poster, notice or other object on any tree, or fasten any guy wire, cable, rope, nails, screws or other device to any tree; except that the village may tie temporary signs to trees when necessary in conjunction with street improvement work, tree maintenance work or parades;
5. Cause or encourage any fire or burning near or around any tree;
6. Excavate any ditch, tunnel, or trench, or lay any drive, sidewalk or other impermeable surface within the tree protection zone of any public tree or shrub;
7. Erect, alter, repair, raze, or excavate anything within the tree protection zone of any public tree or shrub without placing suitable guards approved by the village forester, or the director of public works, around such trees and shrubs which may be injured by such operations;
8. Top or make topping cuts on any public tree;
9. Deposit, store, place or maintain any stone, brick, sand, concrete or other materials which may impede free passage of water, air, fertilizer to the roots of any tree growing on public property;



10. Paint, whitewash or in any way discolor the stem, base, bole or root of any public tree;
  11. Plow, blow, shovel or pile snow in a manner that is injurious to any public tree.
- B. Excavations. All trees on any parkway or other publicly owned property near any excavation or construction of any building structure or street work shall be sufficiently guarded and protected by those responsible for such work as to prevent any injury to the trees. No person shall excavate any ditches, tunnels or trenches, or install pavement within the protected root zone of any public tree without ~~a permit~~ prior authorization from the village forester, or the director of public works.
- C. Interference With Forester, or the Director of Public Works,. No person shall:
1. Interfere with or prevent any acts of the forester, or the director of public works, or his or her agents or employees while they are engaged in the performance of duties imposed by this section;
  2. Refuse to permit the forester, or the director of public works, or his or her duly authorized representative to enter upon his or her premises at reasonable times to exercise the duties imposed by this section.
- D. Refusal to Abate Nuisance. Permits any public nuisance to remain on any premises owned or controlled by him or her when ordered by the forester, or the director of public works, to abate such nuisance.
- ~~E. Clear Vision Triangle. No tree, shrub, hedge or other growth exceeding thirty (30) inches in height above street grade shall be permitted in any clear vision triangle within the village.~~
- ~~F. E.~~ Any tree or shrub or part thereof found to be in violation of the provisions of subsections D or E of this section shall be declared to be a public nuisance and shall be subject to abatement as set forth in Section [12.52.060](#) of this chapter.

*(Ord. 2004-02 § 4 (part); prior code § 6-4-10)*

- **12.52.130 - Tree protection during construction in a public area.**

A. Definitions. For the purposes of this section:

"Public tree" as defined in Section [12.52.030](#) of this chapter shall be extended to include any tree located on private property adjacent to a public area, with any part of the tree protection zone of such tree extending into the public area.

"Construction" means the installation, alteration, repair, replacement or relocation of any of the following:

1. Any street, curb, sidewalk, pavement, street light, traffic signal or other surface structure;
2. Any underground utility distribution and service facility including water pipe, sanitary and storm sewer, gas pipeline, electric power and communication wire, cable, conduit, duct and associated vaults, manholes, pull boxes; and any irrigation facilities;
3. Any overhead wire, cable and associated support structure.

B. ~~Permit Prior Authorization~~ Required. No individual person, firm, partnership, association, corporation or government entity, except as provided in subsection F of this section, shall do or cause to be done, any construction as herein defined, in any public area in the village ~~prior to issuance without prior authorization~~ by the village forester, or the director of public works, ~~of a valid forestry special construction permit.~~

C. ~~Permit Application—Prior Authorization~~ -Plan Review—Approval. Any person proposing to do construction work in a public area shall apply in writing to the village forester, or the director of public works, for ~~a permit~~ prior authorization to do such work. Such application shall specify the location and description of the proposed work, and the estimated start and completion dates. A complete copy of the construction plans shall be provided along with the application. If, upon review of the construction plans and any supplemental information provided by the applicant, the village forester, or the director of public works, determines that the work is necessary and can reasonably be expected to progress in compliance with all forestry specifications and conditions, he or she shall ~~issue the permit~~ provide authorization.

D. ~~Permit Form—Authorization~~—Expiration—Compliance—Inspection. ~~Permits~~ Authorization shall be ~~issued~~ granted by the village forester, or the director of public works, ~~on the standard form for this purpose in writing. The permit shall specifying~~ the forestry specifications and any special conditions or requirements to be satisfied in connection with the work. ~~Permits~~ Authorization issued under this section shall specify an expiration date not to exceed twelve (12) months after the date of issuance. The village forester, or the director of public works, shall inspect the work in progress on a regular basis to ensure compliance with the terms ~~of the permit.~~

E. ~~Permit~~ Authorization Exemption. No permit shall be required for construction proposed by any department or division of village government; however, all other provisions of this section shall apply. Any contract entered into between any village department or division and a contractor for hire shall contain the construction specification



provisions of subsection B of this section. Any village employee performing construction work under this subsection shall also comply with the provisions of subsection B of this section.

F. Standing Permit for Repair by Utility Providers. Any firm or corporation which owns facilities for the distribution and service of water, sewer, gas, electric and communications may ~~request a standing permit ongoing authorization~~ for repair. The purpose of such ~~permit authorization~~ shall be to expedite the process of minor repair or replacement of facilities by eliminating the requirement for a separate written ~~permit authorization~~ for each repair occurrence. ~~Such permit shall be valid for a term of one calendar year and shall apply to all repair occurrences at various single locations and times as needed.~~

1. Conditions of ~~Permit Authorization~~.

a. Notification. Permittee shall notify the village forester, ~~or the director of public works~~, by phone, fax, ~~text, email~~ or other means prior to commencing a necessary repair, and shall give the location, date and time of the work. Emergency repairs necessary to protect life and property, and other necessary repairs during non-business hours shall be exempt from pre-notification but shall be reported on the next business day.

b. All work performed in accordance with this subsection shall be subject to the specifications set forth in subsection B of this section, and any special conditions specified in the ~~permit authorization~~.

c. Any construction which exceeds the scope, magnitude and purpose of this subsection shall require the standard ~~permit prior authorization~~ set forth in subsection D of this section.

2. ~~Permit Form Authorization—Issuance—Renewal—Compliance—Inspection~~. ~~Standing permits Authorization~~ shall be issued by the village forester, ~~or the director of public works~~, ~~on the standard form in writing~~ for this purpose. ~~The permit~~ and shall specify the forestry specifications and any special conditions or requirements to be satisfied in connection with the work. ~~Permits issued under this section shall be valid from January 1st through December 31st and may be renewed for a like term at the village's discretion.~~ The village forester, ~~or the director of public works~~, shall inspect the work and worksite from time to time to ensure compliance with the terms of the permit.

*(Ord. 2004-02 § 4 (part))*

- **12.52.140 - Cost of planting, removal, maintenance and protection of public trees and shrubs.**

The entire cost of planting, removal, maintenance, and protection of trees and shrubs in all public areas of the village when performed by department employees or their contractors at the direction of the village forester, ~~or the director of public works~~, shall be borne by the village out of the department budgets, or from funds donated or otherwise acquired for this purpose. When a private party other than the village plants, moves, maintains, or protects public trees or shrubs pursuant to the ordinance codified in this chapter, the party shall incur all expenses connected therewith.

*(Ord. 2004-02 § 4 (part))*

- **12.52.150 - Tree preservation and woodland preservation.**

The following standards shall apply to any development for which a preliminary plat, grading plan or building permit or other similar village approval is required to be applied for, and subsequently issued after the adoption of this chapter.

A. Woodlands and Trees.

1. Structures, driveways and parking facilities shall be located in such a manner that the maximum number of trees should be preserved. The applicant shall not remove trees greater than six inches DBH without prior approval from the village forester. Healthy trees less than six inches DBH will be evaluated by the village forester for protection or preservation;

2. A person seeking permission to remove any tree shall demonstrate that there are no feasible alternative to removing these resources on the site.

B. Tree Replacement.

1. Tree replacement species will be approved by the village forester, ~~or the director of public works~~;
2. Species planted shall be hardy under local conditions and compatible with the local landscape and not less than one and one-half inches in caliper.

C. Tree Replacement Schedule. The village forester, ~~or the director of public works~~, will determine tree quality of high, medium or low and the applicant shall replace removed trees using the following schedule:

1. High quality woodland: replace one tree for every one tree removed;
2. Medium quality woodland: replace one tree for every two trees removed;
3. Low quality woodland: replace one tree for every three trees removed.

D. Tree and Woodlands Mitigation Standards.

1. All development activities, including grading and contouring, should take place in such a manner that the root zone of existing trees shall not be affected to an area equal to the dripline;
  2. Installation of snow fencing or safety netting shall be placed at the dripline or at the perimeter of the critical root zone, whichever is greater. No grade change, construction activity or storage of materials shall occur within the fenced area;
  3. The applicant and the applicant's construction shall take steps to prevent the change in soil chemistry due to concrete washout and leakage or spillage of toxic materials such as paint or fuels.
- Notwithstanding the above, the removal of diseased trees or trees seriously damaged by storms or other acts of nature shall be permitted.

*(Ord. 2004-02 § 4 (part))*

- **12.52.160 - Dollar per feet of lot.**

Street trees shall be required in each proposed subdivision or re-subdivision and provisions shall be made for one street tree per forty (40) feet of lot. The village forester shall select, space and plant or have planted by a contractor the street trees upon completion of the building project. The developer shall pay to the village two hundred dollars (\$200.00) per forty (40) feet of lot for street trees prior to the issuance of any building permit. If suitable planting sites are not available at the building site upon completion of construction, the funds and tree can be redirected to other, more suitable sites throughout the village as chosen by the village forester, or the director of public works.

*(Ord. 2004-07 (part))*

**16.20.110 - Street lamps—Street trees.**

A. **Street Lighting.** The subdivider shall install street lamps along all streets proposed to be dedicated of a design compatible with the neighborhood and type of development proposed. Such lamps shall be placed at each street intersection and at such interior block spacing as may be required by the village engineer. Such required improvements shall be dedicated to the village upon such terms and conditions as the village board may determine. All street lights shall be constructed to minimize or eliminate if possible, any upwards lights spillage and light spillage to adjacent properties. The street lighting shall be designed by a professional engineer and shall be so designed to illuminate the roadway to minimum state requirements and standards unless the plan commission requires additional lighting.

B. **Street Trees.** Street trees shall be planted throughout all residential land divisions. Such trees shall be planted in the parkways in accordance with provisions contained in a tree planting and maintenance policy approved by the Village Board, equidistant between the sidewalks and curb or in street tree easements and no closer than five feet from any sanitary sewer service, water service or driveway apron. The trees shall be spaced not more than fifty (50) feet apart. At street corners, trees shall be located at least twenty (20) feet from the intersection of right-of-way lines.



**VILLAGE OF CAMBRIDGE**  
**Tree Planting and Maintenance Policy**

Village of Cambridge of Ordinance 12.52 – Trees and Shrubs provides for a tree planting and maintenance policy which is adopted by the Village Board. The ordinances provide for open communication and coordination between the various departments and divisions of village government regarding the management, installation and maintenance of the plants or improvements for which they are responsible. This policy expands on this concept, providing guidance in planting and maintenance manners. Communication and coordination extends to Village staff, volunteer positions, village board and committee members and law enforcement as needed. This policy recognizes that the Village employs a Public Works Director and appoints a volunteer Village Forester. These two positions shall work together, not independently.

This policy provides for the following:

1. The Village Forester, in cooperation with Village Staff, should submit to the Public Works Committee an annual tree plan which will include proposed plantings, removals, pruning, communication, etc. prior to beginning any work or communication with residents.
2. Clear vision triangles should be maintained when possible. "Clear-vision triangle" means a triangle shaped zone formed by the existing or proposed curb lines of two or more intersecting streets, roads, or alleys and a third line connecting the curb in order to provide vehicular traffic an unobstructed view of cross traffic at intersections. When possible, a thirty (30) foot vision triangle should be maintained. For safety reasons, Law Enforcement should be included in placement of plantings which address vision triangles.
3. Where required, curbs and sidewalks must be installed prior to street tree planting.
4. When possible, trees should be planted half-way between the sidewalk and curb unless underground utilities prevent such planting. Locations of plantings should take into account the distance from the curb as well as sidewalks to minimize obstructions on either the road (vehicular traffic) or sidewalk (pedestrian traffic), as well as possible future damage to sidewalks or curbs.
5. When possible, trees should not be planted in the terrace closer than:
  - a. Twenty (20) feet to a utility or street lighting pole
  - b. Ten (10) feet to a driveway or alley
  - c. Eight (8) feet to a fire hydrant, water stop box or gas shut-off. If possible, allow more distance than eight feet.
  - e. Twenty (20) feet to another tree.
  - f. If a tree is damaged, injured or diseased and likely to be removed in the future, there should be a thorough review of if a new tree will be planted and the distance from the current tree.
  - g. New terrace trees shall not be planted over an existing tree stump within two years of removal unless the stump is removed to a depth of four feet.

Furthermore, the Village Public Works Director and the Village Forester will work together with all tree removals and prunings unless in the case of an emergency.

If there is lack of agreement between the Public Works Director and the Village Forester on any of the above mentioned items, those issues will be brought before the Public Works Committee for review.

Approval by Village Board:   Date: \_\_\_\_\_

Vote: \_\_\_\_\_ Ayes   \_\_\_\_\_ Noes

\_\_\_\_\_  
Mark McNally, Village Board President

\_\_\_\_\_  
Attest: Lisa Moen, Village Administrator



## Lisa Moen

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**From:** Kris Breunig  
**Sent:** Thursday, December 23, 2021 11:33 AM  
**To:** Lisa Moen; Christin Brynwood  
**Cc:** Derek Schroedl  
**Subject:** Municipal or county vehicle registration fee (wheel tax)

Lisa,

I would like to propose a wheel tax for the Village of Cambridge to assist us on our future road repair. Below is specific information that would help us through the request process. Thank you for the consideration.

<https://wisconsindot.gov/pages/dmv/vehicles/title-plates/wheeltax.aspx>

Wisconsin law allows a town, village, city, or county to collect an annual municipal or county vehicle registration fee (wheel tax) in addition to the regular annual registration fee paid for a vehicle. The fee applies to vehicles kept in the municipality or county with:

- Autocycle registration
- Automobile registration
- Truck registration at 8,000 lbs. or less (except dual purpose farm)

This includes most special license plates with autocycle, automobile or truck registration.\* State law does not specify the amount of the wheel tax. However, the municipality or county must use all revenue from the wheel tax for transportation related purposes.

For information about the number of vehicles that may be subject to a wheel tax in a specific municipality or county, refer to [lists of vehicle information](#).

\*These [special plates](#) are exempt from wheel tax: [Antique](#), [Collector](#) ("Collector Special" plates are not exempt), [Ex-Prisoner of War](#) (if issued without registration fee), [Historic Military](#), [Hobbyist](#) and [Medal of Honor](#). All special plates issued to a farm truck, dual purpose farm truck or motor home are also exempt from wheel tax.

### Wheel tax collection

The Wisconsin Department of Transportation (WisDOT) collects wheel tax fees for the municipality or county, keeps an administrative fee of 17 cents per vehicle application and sends the rest to the municipality or county. WisDOT collects the wheel tax at the time of first registration and at each registration renewal. Your certificate of registration will indicate that a municipal and/or county fee was paid.

- Plates issued – If your autocycle, automobile, or light truck is customarily kept in a jurisdiction that has a wheel tax, you must include the fee with the regular registration fee for the vehicle when you first apply for registration. See [applying for title and registration](#).



- Plates renewed – WisDOT sends customers a renewal notice at least 30 days before their license plate registration expires. The renewal notice shows the total fee due including any wheel tax, based on the vehicle location listed on your vehicle registration record.

## Customer records

Verify the correct county and city, village or township where your vehicle is customarily kept when you apply for registration and on your license plate renewal notice ([see example](#)). If you recently changed your address, WisDOT records for the vehicle location will update automatically in most cases. Any person who gives a false or fictitious location where a vehicle is customarily kept may be fined not more than \$200 or imprisoned not more than six months or both ([section 341.60, WI stats.](#))

To correct this information:

- If you mail your renewal notice or apply in person, indicate the correct information on the notice and submit the appropriate fee, or
- Visit [Vehicle kept in information](#) (individuals only; not available for businesses) to change the location, or
- Contact WisDOT at the email address or telephone information below.

## Current wheel tax jurisdictions

WisDOT currently collects a wheel tax for the following:

- Municipalities
  - Appleton (city; \$20)
  - Arena (township; \$20)
  - Baraboo (city; \$20)
  - Beloit (city; \$20)
  - Bellevue (village; \$20)
  - Chilton (city; \$20 beginning February 2022)
  - Eden (village; \$20)
  - Evansville (city; \$20)
  - Fort Atkinson (city; \$20)
  - Gillett (city; \$20)
  - Green Bay (city; \$20)
  - Iron Ridge (village: \$10)
  - Janesville (city; \$20, increase to \$40 beginning January 2022)
  - Kaukauna (city; \$10)
  - Lodi (city; \$20)
  - Lomira (village: \$30)
  - Madison (city; \$40)
  - Manitowoc (city; \$20)
  - Milton (city; \$30)
  - Milwaukee (city; \$30)
  - Montello (city; \$20)
  - New London (city; \$20)



- Platteville (city; \$20)
- Portage (city; \$20)
- Port Edwards (village; \$35 beginning January 2022)
- Prairie du Sac (village; \$20)
- Rice Lake (city; \$20)
- Sauk City (village; \$20)
- Sheboygan (city; \$20)
- Tigerton (village; \$10)
- Waterloo (city; \$15)
- Counties
  - Crawford County (\$20)
  - Dane County (\$28)
  - Dunn County (\$20)
  - Eau Claire (\$30)
  - Green County (\$20)
  - Iowa County (\$20)
  - Langlade County (\$15)
  - Lincoln County (\$20)
  - Marathon County (\$25)
  - Milwaukee County (\$30)
  - Portage County (\$25)
  - Richland County (\$20)
  - St. Croix County (\$10)

The full fee is always required to issue or renew registration. Contact WisDOT if you paid the wheel tax in error.

## Related information:

- [Lists of vehicle information](#) (Vehicles eligible for wheel tax)
- [Trans 126](#) - Municipal or County Vehicle Registration Fee

## Regards,

Kris J. Breunig  
 Village of Cambridge  
 Director of Public Works  
 Work Cell: (608) 501-8944  
 E-mail: [kbreunig@ci.cambridge.wi.us](mailto:kbreunig@ci.cambridge.wi.us)

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**Vehicle Registrations that includes Wheel Taxes Within County & CVT for  
REG Types: AUT, DPF and LTK and have gross weight <= 8000 as of  
Fiscal Year 2021**

Community Name	Plate Type	*	C	T	V
UNKNOWN	Sum:	3			
Total for JACKSON County:	Sum:	3	4,125	10,606	2,952

County Name: JEFFERSON

Community Name	Plate Type	*	C	T	V
AZTALAN	AMA				4
	AUT			603	
	CHW			1	
	CLW			2	
	CVG			1	
	DIS			4	
	DUK			2	
	END			2	
	FFO			1	
	HAR			3	
	HEM			1	
	IGT			2	
	KID			1	
	LIF			1	
	LTK			255	
	MBN			2	
	MBO			1	
	MLG			6	
	PAK			1	
	UTL			1	
AZTALAN	Sum:			894	
CAMBRIDGE	AUT				281
	BSA				1
	DIS				4
	EMT				1
	ENN				4
	FFO				1
	FRF				1
	HAR				1
	LTK				70
	MBK				1
	MBO				2
	MLG				4
Total for JEFFERSON County:	Sum:	14	41,567	28,299	6,865

**Vehicle Registrations that includes Wheel Taxes Within County & CVT for  
REG Types: AUT, DPF and LTK and have gross weight <= 8000 as of  
Fiscal Year 2021**

Community Name	Plate Type	*	C	T	V
	PAK				3
	WTU				1
<b>CAMBRIDGE</b>	<b>Sum:</b>				<b>375</b>
<b>COLD SPRING</b>	<b>4HF</b>			1	
	<b>AUT</b>			349	
	<b>CLS</b>			1	
	<b>DIS</b>			3	
	<b>DUK</b>			1	
	<b>ELK</b>			1	
	<b>ENN</b>			1	
	<b>FFO</b>			1	
	<b>FRF</b>			1	
	<b>GST</b>			2	
	<b>HEG</b>			1	
	<b>LTK</b>			161	
	<b>MBN</b>			1	
	<b>MLG</b>			6	
	<b>NUR</b>			1	
	<b>PAK</b>			4	
	<b>WTU</b>			1	
<b>COLD SPRING</b>	<b>Sum:</b>			<b>536</b>	
<b>CONCORD</b>	<b>ACY</b>			1	
	<b>AMA</b>			1	
	<b>AUT</b>			1,109	
	<b>CLS</b>			2	
	<b>DIS</b>			13	
	<b>ELK</b>			1	
	<b>END</b>			3	
	<b>ENN</b>			4	
	<b>FFO</b>			1	
	<b>FRF</b>			4	
	<b>HAR</b>			4	
	<b>HEM</b>			5	
	<b>LTK</b>			400	
	<b>MBO</b>			1	
	<b>MLG</b>			9	
	<b>PAK</b>			2	
	<b>SPT</b>			1	
	<b>TRT</b>			1	
<b>Total for JEFFERSON County:</b>	<b>Sum:</b>	<b>14</b>	<b>41,567</b>	<b>28,299</b>	<b>6,865</b>